



Approval Request Form for Clearinghouse Materials from External Sources

The following information is necessary for approval of materials not currently in the STARS Clearinghouse. Materials must focus on early care and education, including the business aspects of providing early care. Allow up to 14 business days for review of application. In general, materials with a copyright of more than 10 years prior to the year of this request are not eligible for STARS approval.

Title _____ Subtitle _____

Author _____ Publisher _____

Copyright date _____ Running Time for DVD/Video _____ Date of request _____

***Books: submit a copy of the table of contents, copyright information, and page 50 (or the next page of full text) for approval consideration.**

Choose the single area of knowledge for the printed or electronic material you are submitting for approval. You may choose only one of the seven areas. The areas of knowledge are:

- | | |
|---|--|
| <input type="checkbox"/> Health Nutrition & Safety | <input type="checkbox"/> Active Learning Environment |
| <input type="checkbox"/> Child Growth & Development | <input type="checkbox"/> Guidance & Discipline |
| <input type="checkbox"/> Family, Community and Cultural Relationships | <input type="checkbox"/> Program and Business Management |
| <input type="checkbox"/> Professionalism and Leadership | |

Is this material specific to infants only? _____ Yes _____ No

Remember Infant is defined as birth to 12 months.

You will be notified via email (or mail, if email is not available) once your application has been reviewed.

Your name: _____ STARS ID# _____

Your email address: _____

Mailing Address: _____ City _____ State _____ Zip _____

This item has been approved for _____ STARS hours in _____ and the Reference Number is: _____ (As a reminder all items in the clearinghouse are reviewed every two years.)

This item was not approved for the following reason(s) _____

3/2013

If you have questions, call 1.800.400.3999 or 1.307.772.9099

Email: info@wyostars.org Website: www.wyostars.org Fax: 307-463-9959

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