

Date of application: _____
 (Application deadline is 14 days prior to the class.)

Class Approval Form

Class Sponsor Information:

Name of sponsor agency: _____
 Contact person for sponsor agency: _____ Phone: _____
 Mailing address for sponsor agency: _____

 Street City State Zip

 Email of Sponsor Agency Contact Person: _____

Instructor Information:

Name: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____
 County: _____ Phone: _____ Email: _____
 Has this instructor been STARS approved? Yes No

Class Information:

Title of class: _____
 Date of class: _____ Time of class: _____
 Total hours of instruction time: _____ Anticipated number of participants: _____
(Credit in STARS must be in half-hour increments.)

Location of class: _____
 Address of class location: _____
 Has this class had prior Wyoming STARS approval? Yes No
 If yes, what was the reference number? _____
 Is this class open to other child care providers? Yes No
If yes, provide a description and registration information on the learning description page.

To what age group of children does this class pertain? Check all that apply.

Infant (Birth-12 months)	12 to 36 months	3 to 5 years	Birth to 5 years	School age

Instructions for completing this form:

1. Complete this side of the application by providing all information requested.
2. All class approval applications must include the completed learning description rubric on page 3. A completed sample rubric follows this form. The sample and the Areas of Knowledge explanation are on the STARS website: www.wyostars.org.
3. Attach a timed, detailed agenda to the application. (See sample.)
4. Submit completed application to the Wyoming Children's Action Alliance by mail or fax at the address below **OR** email to info@wyostars.org
5. *Conference approval requires a Conference Approval Form, not this form.*

AREAS of KNOWLEDGE Health, Nutrition & Safety Active Learning Environment Child Growth & Development Guidance & Discipline Family, Community and Cultural Relationships Program and Business Management Professionalism and Leadership
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Learning description for the class:

This class is targeted to __ entry __ journey __ master level providers

Area of Knowledge & amount of instruction time	Learning Outcome(s) Write a sentence stating what the participants will learn.	Instructor Name & Level (If level was previously assigned)	Resources for this class	Tools for students used in this class
Detail for classes allowing other child care providers to attend.	50-word (or less) Training Calendar description:	Do other providers need to register in advance: ___ Yes ___ No If yes, registration information, including contact information and deadline:		

Learning description for the class (continued):

This class is targeted to ___ entry ___ journey ___ master level providers

Area of Knowledge & amount of instruction time	Learning Outcome(s) Write a sentence stating what the participants will learn.	Instructor Name & Level (If level was previously assigned)	Resources for this class	Tools for students used in this class
Detail for classes allowing other child care providers to attend.	50-word (or less) Training Calendar description:	Do other providers need to register in advance: ___ Yes ___ No If yes, registration information including contact information and deadline:		

Sample Learning Description Rubric:

This class is targeted to 4 entry journey master level providers.

Sample Learning Outcome

Core Area of Knowledge & amount of instruction time	Learning Outcome(s) Write a sentence stating what the participants will learn.	Instructor Name & Level (If level was previously assigned)	Resource for this class	Tools for students used in this class
<p>Health, Nutrition and Safety</p> <p>2 hours</p>	<p>Participants will learn how to promote healthy habits by helping children identify and practice healthy habits through activities that will promote good health and hygiene.</p> <p>Participants will learn how to promote the physical well-being of families and their children by finding and sharing ways to support physical well-being.</p> <p>Participants will learn the importance of nutrition in promoting growth and development in young children.</p> <p>By being able to describe the relationship between a nutritionally balanced diet and children's physical and intellectual development participants will be able to share this information with the families they serve.</p> <p>Participants will recognize that cultural differences will vary nutritional practices and create opportunities for children and their families to learn about nutritional practices in other cultures.</p>	<p>Laura Stadtfeld</p>	<p><i>The Best of Holidays and Seasonal Celebrations Magazines, pre-K-K – Donna Borst</i></p> <p><i>Health Habits for Life – Sesame Street</i></p> <p><i>Let's Move! Child Care</i></p> <p><i>New Junior Cookbook (Better Homes & Gardens Cooking) by Better Homes & Gardens</i></p> <p><i>Cooking is Cool – Heat Free Recipes for Kids to Cook</i></p>	<p>Healthy Habits for Life – child care resource kit by Sesame Street</p> <p>Backing essentials: bowls, spoons, etc.</p> <p>Menu Planners</p> <p>Recipe cards</p> <p>Other participants in the class</p>
<p>Detail for classes allowing other child care providers to attend.</p>	<p><i>50-word (or less) Training Calendar description:</i> Come and learn some new tricks and recipes to have your children make with you! Learn why it is essential to involve them and their families in the process.</p>	<p>Do other providers need to register in advance: <u> X </u> Yes <u> </u> No</p> <p>If yes, registration information including contact information and deadline:</p> <p>Registration required by <i>(insert date)</i> by contacting <i>(insert contact information)</i></p>		

Encouraging Health Families!

March 5, 2013

6:30 pm – 8:30pm

<u>Time</u>	<u>Item</u>
6:30 – 6:40 pm	Introductions
6:40 – 7:30 pm	From Soap to Running, the discussion starts now! Involvement activity including suggestions on adding nutrition to the daily schedule.
7:30 – 7:45 pm	How nutrition affects a child's development.
7:45 – 8:00 pm	How can we involve children in nutrition learning.
8:00 – 8:25 p.m.	Cultural treats examples and sharing
8:25 – 8:30 p.m.	Wrap-up and conclusion

***Please note, any time taken for breaks/meals must be noted on the agenda.*